

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – MAY 5, 2010 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

1. CALL TO ORDER.

Mayor Stearley called the meeting to order at 6:30 P.M. All Councilors were present with the exception of Councilor Hill. Also present was Ms. Karen Mahalick, A.I.C.P., Administrator, and Ms. Estefanie Muller, Clerk-Treasurer.

2. PLEDGE OF ALLEGIANCE.

3. APPROVAL OF AGENDA.

Mayor Stearley requested a change to the Agenda moving Item 10 “Public Comments” to just after Item 7 “Matters from the Municipal Judge.”

MOTION: Councilor Abrams made a motion to approve the Agenda with the tabling of Item 8B “Nepotism Policy & Procedure”, and moving Item 10 “Public Comments” before Item 8. Councilor Simmons seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

4. APPROVAL OF CONSENT AGENDA.

A. Regular Council Meeting Minutes of April 21, 2010.

B. Acknowledge Receipt of Planning & Zoning Commission Meeting Minutes of April 19, 2010.

C. Acknowledge Receipt of the Animal Control Report for the month of April, 2010.

D. Code Compliance Report for the month of April, 2010.

MOTION: Councilor Abrams made a motion to approve the Consent Agenda as presented. Councilor Ring seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

5. MATTERS FROM THE MAYOR.

A. Proclamation – Poppy Day

Mayor Stearley read the Poppy Day Proclamation for the Public.

MOTION: Councilor Simmons made a motion to accept the Poppy Day Proclamation. Councilor Ring seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

6. MATTERS FROM THE COUNCILORS and/or COUNCILORS.

A. Ms. Terri Harris, Appreciation for Donation of AED – Councilor Simmons.

Councilor Simmons discussed the plaque that was to be presented to the Town along with the AED and asked that this item be postponed until the meeting of May 19, 2010.

Councilor Abrams discussed the fire that occurred today in his office and the damage it

caused. He also discussed issue of roads versus the budget that the Council is now faced with. He requested the road discussion and meeting be publicized by the local newspapers as well as flyers distributed around Town.

Mayor Stearley requested a meeting with Councilor Abrams and staff to discuss a possible Agenda for such a discussion on roads.

7. MATTERS FROM THE MUNICIPAL JUDGE.

A. Judge White will present his report for the month of April, 2010.

Judge White presented his report for the month of April, 2010. He stated that almost everything in the Court is reimbursed with the exception of salaries. He added the Court would have no problem working within the budget as is or additional reductions if needed. He also discussed some of the items that are not reimbursable including housing of prisoners and representation of indigent defendants. He recommended a letter of agreement for the housing of prisoners.

8. MATTERS FROM THE ADMINISTRATOR/PLANNER.

A. PRC Case – Final Order Approving Certificate of Stipulation.

Ms. Mahalick reviewed this item for the Council stating this terminates the case and the rate structure will go into effect in July of this year.

B. Nepotism Policy & Procedure.

Tabled.

Ms. Mahalick clarified that the intent was to remove the Nepotism portion from the Personnel Ordinance and create Personnel Policies and Procedures so that changes can be made without going to Public Hearing.

C. Town of Edgewood Municipal Street Fund Budget.

Ms. Mahalick reviewed this item for the Council including an estimate cost of \$33,612.00 per mile to bring the average road up to standard. She stated this includes equipment, labor, and material.

Mayor Stearley asked about the issues with the chip seal placed on Cactus Road.

Ms. Mahalick responded the problems were the result of poor preparation and that it was a nice gesture on Wal-Mart's part but it was not prepared adequately.

Councilor Simmons discussed the pot holes on Frost Road east of Broken Arrow Trail.

Ms. Mahalick stated the Road Department would fix them in the next few days.

Councilor Abrams discussed the costs with Mr. Henninger from the audience.

Ms. Mahalick stated that the GRT collected for roads was approximately \$200,000.00 annually.

Councilor Abrams added if the Town considered improving half of the roads every other year the total cost for two years is a little over 3 million dollars which presents a substantial deficit with a GRT of \$200,000.00 per year.

Mayor Stearley clarified that this did not include the cost to improve private roads within the Town.

Councilor Abrams asked that the Council and public be aware of the number of roads that they are looking at and this will take quite some time to fix, and the limited funds will take careful prioritizing.

Councilor Simmons requested the Council take a look at the Santa Fe County Rules and Regulation for accepting a private road for maintenance.

D. Recommendation for Audit Services for Multi-Year Contract.

Ms. Mahalick reviewed this item for the Council listing the received bids by cost.

Accounting & Consulting Group, LLP

09/10 - \$36,199 10/11 - \$34,067 11/12 - \$34,067

Griego Professional Services, LLC

09/10 - \$32,325 10/11 - \$32,325 11/12 - \$35,019

Keystone Accounting, LLC

09/10 - \$21,924 10/11 - \$19,806 11/12 - \$20,812

Chester W. Mattocks

09/10 - \$19,726 10/11 - \$20,259 11/12 - \$20,792

Burt & Company CPA's, LLC

09/10 - \$19,500 10/11 - \$16,500 11/12 - \$17,000

Harshwal & Company LLC – the proposal did not include any rates.

White+Samaniego+Campbell, LLP

09/10 - \$17,850 10/11 - \$17,850 11/12 - \$17,850

She recommended White, Samaniego, & Campbell. Three of their references were checked ask for Council approval.

MOTION: Councilor Ring made a motion to approve White+Samaniego+Campbell for the Multi-Year Audit Services Contract. Councilor Abrams seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

E. Recommendation for CPA Firm for Single Year Contract.

Ms. Mahalick reviewed this item for the Council listing the received bids by cost.

Harshwall & Company, LLP

The proposal was not complete and did not include any rates.

Meyner+Company

\$150.00 hr. for 218 hrs. for a total of \$30,000.

Porch & Associates, LLC

\$17,998 flat rate for one year.

Gary E. Gaylord, LTD.

\$125.00 hr for Mr. Gaylord and \$75.00 hr. for his staff.

Burt & Company, CPA's, LLC

\$100.00-125.00 hr for a total of \$3,300.

Accounting Solutions of NM, INC.

\$85.00 hr.

She recommended Accounting Solutions of New Mexico. The total cost would not exceed \$5000. He would also train Town staff for financial preparation statements.

MOTION: Councilor Simmons made a motion to approve Accounting Solutions of New Mexico for the Single Year CPA Contract. Councilor Abrams seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

F. Continued Discussion of the 2010-2011 Budget.

Mayor Stearley presented this item for the Council discussing some of the core concerns and requested the Council go through this budget page by page.

Councilor Ring stated he felt the decline in the GRT's distribution would be closer to a 5% to 10% trend to date.

Council requested account code break-down information for Other Contractual Services and the Library contract. They also requested that DELL be contacted for additional warranties. For Animal Control, Ms. Mahalick stated overtime is budgeted as the Officers are on-call. A policy and cost will be brought to Council. Council requested how many call outs and time involved be brought to them. Also discussed were dispatch services from Santa Fe County. Council requested that Ms. Mahalick contact Santa Fe County Manager on the presentation made to them for \$800,000 on the wastewater and payments over time. They also requested to be placed on the Santa Fe County Agenda for a decision.

G. Municipal Office Sewer Connection.

Ms. Mahalick stated Council has authorized previously and the cost is \$7,000 with connection in one month.

9. RESOLUTIONS.

A. Budget Resolution No. 2010-12 Budget Adjustments.

MOTION: Councilor Simmons made a motion to approve Budget Resolution No. 2010-12 Budget Adjustments as presented. Councilor Ring seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

10. PUBLIC COMMENTS. Limit to 2 minutes person.

Mr. John Bassett thanked the Road Department for their work on Cactus Road. He also thanked the Mayor for his efforts at cleaning up the mess behind Wal-Mart during the Town Cleanup last weekend.

Sherry Abraham stated that she had the signed paper work from the neighbors on Range Road and asked what the next step would be.

Mayor Stearley responded that she should bring it into the Town Offices and Ms. Mahalick would explain the process for them.

11. ANNOUNCEMENTS & CALENDAR REVIEW.

A. Regular Council Meeting – May 19, 2010 @ 6:30 P.M.

B. Regular Council Meeting – June 2, 2010 @ 6:30 P.M.

C. Regular Council Meeting – June 16, 2010 @ 6:30 P.M.

Note: The Town Hall offices will be closed on Monday, May 31, 2010 in observance of Memorial Day.

12. FUTURE AGENDA ITEMS.

- A. May 19th Regular Council Meeting – Resolution to submit 2010-2011 Interim Budget.
- B. May 19th EBRA Presentation – Mr. Art Swanka.
- C. June 16th – Campbell Farming.

13. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting.

VOTE: All Councilors voted aye. The motion carried.

Mayor Stearley adjourned the meeting at 8:50 P.M.

PASSED, APPROVED and ADOPTED this 10th day of May, 2010.

Honorable Robert Stearley, Mayor

ATTEST:

Estefanie B. Muller, Clerk-Treasurer